

Municipal District of Mackenzie No. 23

Title	Anti-Bullying Alternative Measures	Policy No.	ENF002
--------------	---	-------------------	---------------

Legislation Reference	Municipal Government Act, Section 7
------------------------------	--

PURPOSE

To establish process and guidelines surrounding the investigation and subsequent charges and/or alternative measures regarding offenses pursuant to the Anti-Bullying Bylaw. The process and guidelines are to be followed by any investigating agency including Municipal Enforcement (Bylaw/Special Constable) or RCMP.

Policy Statement and Guidelines

1) General:

- a) Once there has been a complaint laid pursuant to the Anti-Bullying Bylaw the investigating Bylaw Officer or Special Constable shall ensure that no grounds exist for an investigation pursuant to the Criminal Code of Canada. Violations of a criminal nature such as threats of bodily harm or death, assaults, willful damage to property, thefts, etc. shall be immediately turned over to the RCMP for investigation.
- b) Once it has been established by reasonable and probable grounds that an offense occurred pursuant to the Anti-Bullying Bylaw, the investigating officer shall follow the process outlined in the bylaw regarding charges and subsequent alternative measures.
- c) If it is established by the investigating officer that the violation shall be pursued by Alternative Measures the officer shall initiate an educational anti-bullying session as follows:
 - i) The educational anti-bullying session is a voluntary process and is available only once to an individual. If it has been established that this voluntary option has been selected and completed previously the investigating officer must proceed by way of Violation Ticket.
 - ii) If the education session has not been previously completed the investigating officer shall coordinate the session with the accused and the accused parent or guardian for a mutually agreed upon time, but must be completed within a reasonable period of time from the offense date.
 - iii) The education session may be instructed by the investigating officer, a child services worker, a teacher, or a school counselor. The session shall consist of viewing an age appropriate anti-bully video followed by a discussion and reviewing of any relevant literature.

- d) Once the education session has been completed the Violation Ticket shall be voided and/or an application shall be made to withdraw the ticket. Information regarding the offense and the alternative measures shall be kept on hand by the investigating agency in a confidential file.
- e) All outside agencies initiating any process pursuant to the Anti-Bullying Bylaw or this Policy shall make all attempts to notify the Enforcement Services Department of the investigation and its outcome.

	Date	Resolution Number
Approved	Feb 28, 2007	07-177
Amended		
Amended		